



# talenthouse

The Talent House Building is located in one of the most privileged areas of San Sebastián, on the plot of the old Rozanés Palace, from which you can enjoy panoramic views of La Concha Bay.

The location of Talent House is ideal, due to the tranquil area -which is residential and has good transport links with the city centre- and its easy access to the beaches just a pleasant walk away.

Just a short distance away is the Miramar Palace, a regular site for congresses and conferences, and Aiete Palace, with its cultural material.

This building has been designed incorporating to bioclimatic architectural criteria: Biomass installation, solar panels, eco-sustainable materials...

In short, it is an exceptional place for research staff who will work in an R&D and innovation centre in the city, as employees or visitors, and who will participate in, at least, one dissemination activity in their knowledge area in collaboration with Fomento de San Sebastián.



Paseo del Duque de Baena, 42  
20009 San Sebastián

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## Living (max. 12 months, min. 2 weeks)

### ACCOMMODATION INVOICING

Long stay accommodation (between 1 and 12 months)	Day of the month	Amount to pay
ENTRY to the Talent House Building	From 1st to 15th of the month	Whole month
ENTRY to the Talent House Building	From 16th to last day of the month	Half a month
DEPARTURE from the Talent House Building	From 1st to 15th of the month	Half a month
DEPARTURE from the Talent House Building	From 16th to last day of the month	Whole month

The date that will be considered for invoicing for the first and last month, will be the date set in the rental contract in accordance with the above table.

The rent for the rest of the months will be invoiced according to the calendar months.

You are not permitted to occupy the Building on a date prior to that set in the rental contract.

### CAR PARK RESERVATION

The parking space rental will be formalised via an annex to the accommodation rental contract. The invoicing will be processed in the same way as the entry and departure table for the accommodation.

### ACCOMMODATION BOOKING PROCESS

The steps to follow to book your accommodation at the Talent House Building are as follows:

1. Send the application form to request accommodation at the Talent House Building.
2. Verification of data and entry requirements with R&D Agent of reference in San Sebastián.
3. Confirmation of acceptance of the accommodation application at the Talent House.
4. Presentation of documentation and payment of advance deposit and/or full deposit.
5. Formalisation of the rental contract.
6. Visiting the Talent House Building.
7. Entry to the Talent House Building.

### AMOUNT AND CONDITIONS OF THE ADVANCE DEPOSITS FOR THE CONFIRMATION OF ACCOMMODATION RESERVATIONS

To guarantee the accommodation reservation at Talent House, you will need to send to Talent House (fomentoss@donostia.org) proof of payment of the advance deposit, within 10 days from the notice of acceptance of the accommodation application: If the application is accepted in a period of less than 10 days from entry to the Building, there will be no advance deposit and you must pay the amount of the full deposit immediately.

Duration of stay in the Building	Amount of the advance deposit
½ month (2 weeks)	1 week's rent
1 month	1 week's rent
Up to 2 months	½ month's (2 weeks') rent
From 2 months (up to 12 months)	1 month's rent

### AMOUNT AND CONDITIONS OF THE FULL DEPOSITS FOR THE CONFIRMATION OF ACCOMMODATION RESERVATIONS

Before signing the rental contract and entering the Talent House Building, it will be necessary to pay a full deposit. The advance deposit paid on formalising the accommodation reservation will be deducted from this amount of the full deposit.

Duration of stay in the Building	Amount of the full deposit
½ month (2 weeks)	1 month's rent
1 month	1.5 month's rent
From 1 month (up to 12 months)	2 month's rent

If no proof of payment of the full deposit is received by the deadline indicated by Talent House, it will be understood that the applicant is no longer interested and Talent House will therefore cancel the reservation.

### CONDITIONS TO CANCEL THE ACCOMMODATION RESERVATION

#### REFUND OF DEPOSITS

If the reservation is cancelled after payment of the advance deposit, the refunds will be made as follows:

1. REFUND OF DEPOSITS FOR STAYS OF UP TO 2 MONTHS	Cancellation times (days) as regards the entry dates	Amount (%) of the refund (€) of the deposit
1. REFUND OF DEPOSITS FOR STAYS OF UP TO 2 MONTHS	Cancellation less than 15 days from the entry date	0 €
	Cancellation between 16 and 30 days from the entry date	50 % of the deposit.
	Cancellation between 31 and 45 days from the entry date	90 % of the deposit.
2. REFUND OF DEPOSITS FOR STAYS BETWEEN 2 AND 12 MONTHS	Cancellation before 46 days from the entry date	100 % of the deposit.
	Cancellation times (days) as regards the entry dates	Amount (%) of the refund (€) of the deposit
	Cancellation less than 30 days from the entry date	0 €
2. REFUND OF DEPOSITS FOR STAYS BETWEEN 2 AND 12 MONTHS	Cancellation between 31 and 60 days from the entry date	50 % of the deposit.
	Cancellation between 61 and 90 days from the entry date	90 % of the deposit.
	Cancellation before 91 days from the entry date	100 % of the deposit.

#### REFUND OF FULL DEPOSITS

If the reservation is cancelled after payment of the full deposit, the refunds will be made as follows:

Cancellation times (days) as regards the entry dates	Amount (%) of the refund (€) of the deposit
Cancellation less than 15 days from the entry date	0 €
Cancellation between 16 and 30 days from the entry date	75 % of the deposit.

#### DEPARTURES

An external cleaning service will be hired for the correct preparation of the accommodation. This service will be paid by the resident and will be deducted from their full deposit.

Rotonda de Morlans, 1 - 2 planta. 20.009 Donostia-San Sebastián • T. 943 48 28 00 • F. 943 44 47 94 • fomentoss@donostia.org

www.fomentosanbastian.org

## OBSERVATIONS

### Working

#### PRICES RATES ACCORDING TO THE DURATION OF THE EVENT

The rental times include the full duration of the event, from the previous preparations to its close (exit of those attending, external staff hired and organisation, etc.).

A supplement will be applied on the invoice for any time exceeding that set out in the quote.

Full day: Maximum 8 hours.

Half day: Maximum 6 hours.

The timetable for events at the Talent House Building will be from 8.30 to 20.00.

For other times please ask.

#### RESERVATION PROCEDURE

Once the availability of the reservation has been confirmed we will request a guarantee deposit of 15% of the total quote.

The steps to follow to book rooms at the Talent House Building are as follows:

1. Send the application form to reserve rooms at the Talent House Building.
2. Confirmation of acceptance of the room reservation application at the Talent House.
3. Acceptance of this quote by the organiser.
4. Presentation of documentation and payment of guarantee deposit of 15% of the quote. If the organiser does not meet the deadline for payment of the deposit, the reservation will be cancelled in accordance with the room reservation cancellation conditions. If you wish to renew your application, you must start the reservation process again.
5. Visiting the Talent House Building. The person who receives the acceptance of the reservation will be able to visit, on appointment, the request meetings rooms.
6. Organisation of the event at Talent House. The organisers will coordinate the event, in advance, with the person responsible for Talent House. For the arrangement of the room, catering, other resources, etc.

#### CONDITIONS TO CANCEL THE ACCOMMODATION RESERVATION

If the reservation is cancelled after payment of the advance deposit, the refunds will be made as follows:

Cancellation times (days) as regards the dates the event will be held	Amount (%) of the refund (€) of the deposit
Cancellation less than 15 days from the date of the event.	0 €
Cancellation between 16 and 30 days from the date of the event.	50 % of the deposit.



## Vivir y trabajar en talenthouse

TARIFAS Y CONDICIONES DE CONTRATACIÓN DE ESPACIOS COMUNES Y ALOJAMIENTOS



talenthouse

PLAN INTEGRAL DE ACOGIDA DEL CONOCIMIENTO  
COMPREHENSIVE KNOWLEDGE HOSTING PLAN  
EZAGUTAREN HARRERARAKO PLAN INTEGRALA  
DONOSTIA-SAN SEBASTIÁN



Donostia Udala  
Ayuntamiento de San Sebastián

donostiasustapena  
fomentosanbastian

DESARROLLO ECONÓMICO DE SAN SEBASTIÁN  
DONOSTIAKO GARAPEN EKONOMIKOA  
SAN SEBASTIAN ECONOMIC DEVELOPMENT

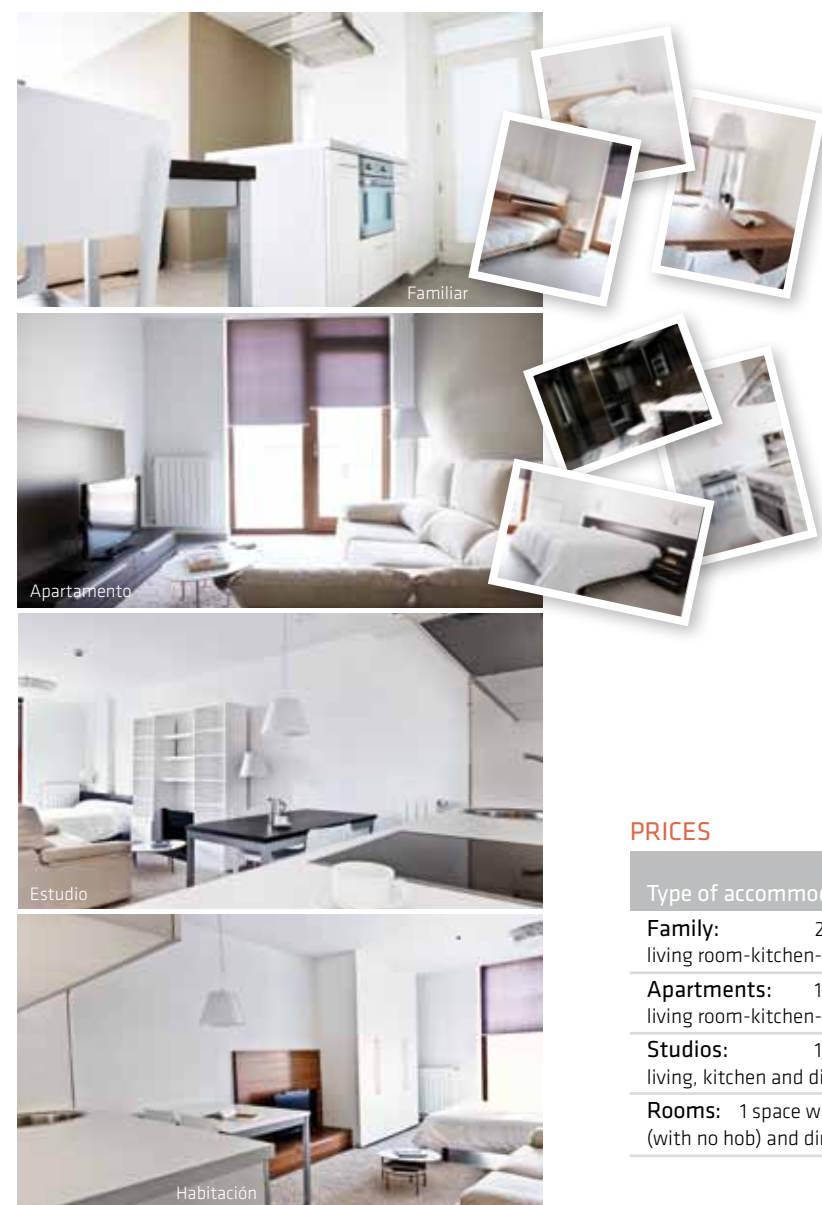
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# Living at talenthouse

## THE BUILDING



## PRICES

Type of parking space and description	Price
<b>For 4-wheel vehicles:</b> A space in a locked garage on the 2nd floor of the building.	50 €
<b>For 2-wheel vehicles (motorbikes):</b> A space in a locked garage on the 2nd floor of the building.	20 €
<b>For 2-wheel vehicles (bicycles):</b> A rack in the locked garage on the 2nd floor of the building.	10 €
<b>For 2-wheel vehicles (bicycles):</b> Bicycle rack outside the building.	0 €

VAT included.

## ACCOMMODATION RATES

The price rates for each type of accommodation will vary depending on the size. The prices given below do not include the individual expenses of each type of accommodation (water, electricity, gas and telephone). These will be charged at the end of each month. The management of the accommodation is free of charge. A bank guarantee is not necessary; you will only be required to pay a deposit equivalent to 2 months' rent.

All the accommodation is fully equipped (including furniture, household items and linen). There is a free connection throughout the whole building.

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## PRICES

Type of accommodation and description	Half month (2 weeks)	Month
<b>Family:</b> 2 bedrooms, living room-kitchen-diner and 1 bathroom.	543 €	830 €-930 €
<b>Apartments:</b> 1 bedroom, living room-kitchen-diner and 1 bathroom.	410 €	665 €-788 €
<b>Studios:</b> 1 space with sleeping, living, kitchen and dining area, and 1 bathroom.	307 €	543 €-553 €
<b>Rooms:</b> 1 space with sleeping, living, kitchen (with no hob) and dining area and 1 bathroom.	235 €	410 €

VAT included.

## CAR PARK RATES

The Talent House Building offers the possibility of renting an indoor car parking space for four-wheel and two-wheel vehicles (bicycles and motorbikes).



# Working at talenthouse

## CONFERENCE ROOM



Maximum capacity: 80 persons.

The Talent House conference room can only be rented for full day or half day. The time exceeded in both modalities will be invoiced by the hour.

## OTHER AUDIOVISUAL RESOURCES AVAILABLE

It is equipped with the following additional technical services:

Audiovisual resources	Price
Video recording	135 €
Simultaneous translation	240 €
Videoconference	275 €

VAT not included.

- Recording of the event on DVD via 3 cameras with position control and zoom.
- Simultaneous translation with approved booth, booth equipped with 8 channels, digital suitcase with 56 receivers.
- Videoconference system with multi-point connection capacity (emitter + 3 receivers).

## VIDEOCONFERENCE ROOM



CapCapacity for 5 persons. Does not include technical assistance.

## SERVICES INCLUDED

- Technical personal assistance.
- Integrated PA system (two fixed microphones at presidency, 1 wireless, sound control, soundproofing and room control).
- Display of presentations via room presentation PC or client's laptop, display of documents, retractable screen (340 x192), 50" plasma screen with touch frame.
- Broadband and connection.
- 3 parking spaces (if available).
- Possibility of using the terrace and/or meeting point for the catering.

## PRICES

Conference Room (square meters: 98.36 m <sup>2</sup> )	Price
Full day	960 €
Half day	710 €

VAT not included.

## SERVICES INCLUDED

- Projection onto 60" TV via laptop provided by the client.
- Videoconference system with multi-point connection capacity (emitter + 3 receivers).
- Broadband and connection.

## PRICES

Videoconference Room (10.51 m <sup>2</sup> )	Price
Full day	250 €
Half day	185 €
By the hour	100 €

VAT not included.

## HIRING ROOMS

## WORK ROOMS AND MULTI-USE ROOM



## PRICES

Work Room (square meters: 46.28 m <sup>2</sup> ) Multi-use Room (square meters: 50 m <sup>2</sup> )	Price
Full day	190 €
Half day	140 €
By the hour	80€

VAT not included.

Capacity: 10-15 persons. The 2 work rooms can be combined to make 1 room for 20-25 people. Does not include technical assistance or audiovisual means. Broadband and connection available.

## HIRING OTHER COMMUNAL AREAS



## PRICES

Space	Price
Terrace	250 €/hour
Meeting point	185 €/hour

VAT not included.

These spaces are offered as a complement, free of charge, to the hiring of any room.

## OPERATIVE ASSISTANCE FOR SPECIAL ASSEMBLIES, WEEKENDS AND PUBLIC HOLIDAYS

## PRICES

Operative assistance (assembly and caretaker)	Price
Full day	160 €
Half day	120 €
By the hour	30 €

VAT not included.

If any special assembly is required in the rooms and/or assistance at weekends or on public holidays, the following supplement will be applied:

## RENTING PARKING SPACES

## PRICES

Aparcamiento cerrado (raya)	Price
Full day	5 €
Half day	3 €
By the hour	2 €

VAT not included.

The Talent house building has indoor parking. You can request parking spaces for the event, if there is availability at the time. Likewise, and when available, Talent House will give the event organises 3 indoor parking spaces.